

**AMENDED ORDINANCE 10-0101**  
*Miscellaneous Modifications Regarding Personnel Issues*

**WHEREAS**, the Green County Personnel and Labor Relations Committee has oversight and jurisdiction over personnel issues; and

**WHEREAS**, the Green County Personnel and Labor Relations Committee has reviewed Title 1 and has determined that certain portions are in need of updating.

**NOW, THEREFORE, BE IT ORDAINED** by the Green County Board of Supervisors, in legal session assembled, that Title 1 of the Green County Code be modified as follows:

**1-9-2: GENERAL INFORMATION, DEFINITIONS**

- A. Unless otherwise provided for in a collective bargaining agreement or County policy, Ffull-time employees are those whose regularly assigned work shift would provide at least forty (40) hours of work per week, or at least one hundred seventy three (173) hours of work per month, or two thousand eighty (2080) hours per year.
- B. Unless otherwise provided for in a collective bargaining agreement or County policy, Rregular part-time employees are those whose assigned work shift would provide less than forty (40) hours of work per week, or less than one hundred seventy three (173) hours per month, but normally requires that actual performance of at least six hundred (600) hours per year in a planned undertaking which is a regular and continuing function of the County and is expected to last more than two (2) years.

**1-9-8: VACATIONS**

Vacation provisions shall be as follows:

- E. At least one week of earned vacation must be taken each year. Payment in lieu of vacation is permitted so long as at least one week of vacation is taken in a calendar year. An employee shall take at least five (5) days of earned vacation during each anniversary year. Payment in lieu of unused earned vacation is permitted as long as at least five (5) days of earned vacation are taken prior to the employee's anniversary date. Any portion of the five (5) required days of earned vacation not taken shall be forfeited and shall not be paid to the employee; the remainder of unused earned vacation may be taken in pay.

**1-9-11: PERSONAL DAYS**

Personal days will be granted on the following basis to full-time employees.

- B. No personal days shall be allowed during the first ninety (90) days of an employee's probationary period.

***Ordinance 10-0101***

***Miscellaneous Modifications Regarding Personnel Issues***

**SIGNED: PERSONNEL AND LABOR RELATIONS COMMITTEE**

\_\_\_\_\_  
Arthur Carter

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Herb Hanson

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Dennis Dalton

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Patrick Davis

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Mary Alice Hart

\_\_\_\_\_  
Ray Francois

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Harvey Mandel

**FISCAL NOTE:** No fiscal impact. MJD

**LEGAL NOTE:** Approved as to form. BDB

STATE OF WISCONSIN     )  
                                      ) ss.  
COUNTY OF GREEN        )

I, Michael J. Doyle, County Clerk in and for said County, do hereby certify that the above and foregoing is a true and correct copy of Ordinance 10-0101 adopted by the Board of Supervisors on February 9, 2010.

Dated at Monroe, Wisconsin this 9<sup>th</sup> day of February, 2010.

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Michael J. Doyle, Green County Clerk